

## **2025 QUARTERLY BILLING SCHEDULE**

1 <sup>ST</sup> QUARTER E	BILLING	MLS & SENTRILOCK ACCESS FEES – JAN, FEB & MAR
11/15/2024	a)	INVOICES ARE POSTED & EMAILED TO AGENTS.
	b)	INVOICES READY TO VIEW & PAY ONLINE.
11/30/2024	-	1 <sup>ST</sup> QUARTER PAYMENTS DUE
01/02/2025	-	SUSPENSION AND \$50.00 RECONNECT FEE
02/03/2025	-	SUSPENSION OF THE OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.
03/03/2025	-	TERMINATION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.
2 <sup>ND</sup> QUARTER	<u>BILLING</u>	MLS & SENTRILOCK ACCESS FEES – APR, MAY & JUN
02/14/2025	a)	INVOICES ARE POSTED & EMAIL TO AGENTS.
	b)	INVOICES READY TO VIEW & PAY ONLINE.
02/28/2025	-	2 <sup>ND</sup> QUARTER PAYMENTS DUE
04/01/2025	-	SUSPENSION AND \$50.00 RECONNECT FEE
05/01/2025	-	SUSPENSION OF THE OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.
<u>06/02/2025</u>	-	TERMINATION OF OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.
3 <sup>RD</sup> QUARTER	<u>BILLING</u>	MLS & SENTRILOCK ACCESS FEES- JUL, AUG & SEP
		MLS & SENTRILOCK ACCESS FEES— JUL, AUG & SEP INVOICES ARE POSTED & EMAILED TO AGENTS.
3 <sup>RD</sup> QUARTER 1	a) b)	
	a)	INVOICES ARE POSTED & EMAILED TO AGENTS.
05/15/2025	a) b)	INVOICES ARE POSTED & EMAILED TO AGENTS. INVOICES READY TO VIEW & PAY ONLINE.
05/15/2025 05/31/2025	a) b) -	INVOICES ARE POSTED & EMAILED TO AGENTS. INVOICES READY TO VIEW & PAY ONLINE.  3 <sup>RD</sup> QUARTER PAYMENTS DUE SUSPENSION AND \$50.00 RECONNECT FEE SUSPENSION OF THE OFFICE IF MEMBERS ARE PASTDUE W/ACTIVE LICENSE.
05/15/2025 05/31/2025 07/01/2025	a) b) -	INVOICES ARE POSTED & EMAILED TO AGENTS. INVOICES READY TO VIEW & PAY ONLINE.  3 <sup>RD</sup> QUARTER PAYMENTS DUE SUSPENSION AND \$50.00 RECONNECT FEE
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**NO EXCEPTIONS FOR ANY RECONNECT FEES OR LATE FEES**